

**WNYRIC Advisory Council Meeting Minutes
December 6, 2017**

Erie 1 BOCES 355 Harlem Road, Room A2, West Seneca, NY

DL Sites: Erie 1 BOCES, 355 Harlem Road, West Seneca, Room A2, Erie 2 LoGuidice Room 1 9520 Fredonia Stockton Road, Fredonia, CA Olean DL Room, 1825 Windfall Road, Olean, ON DL Room at Tech Center, 4124 Saunders Settlement Road, Sanborn, GST BOCES, Hornell High School Telepresence Room 134 Seneca Road, Hornell

Attending at Erie 1 BOCES:

Barb Mocarski	Brandon Montross
Eric Lawton	Greg Woytila
Jim Fregelette	Karen Cuddy-Miller
Mike Cornell	Michelle Okal-Frink
Pon Sminiski	Rosanne Huffcut
Scott Taylor	Lynn Reed
Tony Pullano	

Attending via DL Sites:

Bob Spino	Cherity Allen
Clark Godshall	Daniel Grant
David O'Rourke	Jeffery Hazel
Jennifer Lilly	Kirsten Calkins
Margaret Munson	Maureen Taylor
Melanie Conley	Michael Graf
Patrick Flaitz	Paul Casseri
Tim Clarke	

Absent :

Brian Russ	Chris Smith
Danielle O'Connor	James Frame
Jan Mathis	Jeremy Palotti
Joe Steinmetz	Kim Moritz
Liz Freas	Lynda Quick
Lynn Fusco	Marley Smith
Mary Beth Genovese-Scullion	Maureen Donahue
Mike Pavlock	Mike Watson
Patricia Bruce	Rich Calkins
Tim Cox	

Administrative Items:

- *Call to order*
 - Greg Woytila called advisory Council meeting to order at 2:00 p.m.
- *Roll call*
 - Introductions were made by region.
 - Membership updates: none

- *Minutes of September 20, 2017* asked if there were any questions/corrections regarding the minutes of September 20, 2017 meeting and there were none. Tim Clarke made the motion to accept the meeting minutes; Pon Sminski seconded the motion. The minutes were unanimously accepted. (19-yes/0--no/0-abstain).
- *Approval of December 6, 2017 agenda*
Greg Woytila asked if there were any questions/corrections/additions regarding the agenda for the December 6, 2017 agenda Pon Sminski made the motion to accept the agenda seconded by Scott Taylor. The agenda was unanimously accepted (19-yes/0--no/0-abstain).

Broadband and Effectiveness of Network—Brandon Montross

- Broadband Steering Committee meeting update – Brandon Montross
Meeting was held on November 28th. Covered the current status of Broadband. Time Warner updated districts. Erie 2 BOCES and Orchard Park CSD were having problems. Everything is running smoothly. What options we will have to districts prior to the next broadband bid.
- Wifi on School Buses – Ken Koch
Standard school bus Wi-Fi offering a permanent and mobile install options. The new “home & hospital” hot spot with one or two devices is overlapping with existing DL service.
Pilot project to do wifi on school buses. Same experience on the bus as in the school, which is very important. The basic hardware cost would be around \$800.00 for the initial hardware and 5gs would be \$15.00 per month. Rest of the participating pilot school districts will be in the next 2 or 3 weeks. The strongest are the sports buses. Any other questions send to KKoch@elb.org it is not transportation or erateable

Smart Schools Bond Act updates—Michelle Okal-Frink

- Smart schools meet for their first fall meeting on November 27.
- 7 special schools were approved
- 81 plans were approved
- Over 75 million dollars were approved
- 462 approved plans to date, four are in pre-submission, 61 initial review, 130-expenditure review (some have been there since July and have not moved), and 4-program area review.
- The Smart School Bond act Guidance has been updated concerning the required loans to nonpublic schools. It now includes servers and wireless routers. New Language--“Upon request, school districts must loan, at no charge, technology obtained as part of the Smart Schools Bond Act, including, but not limited to interactive whiteboards, and desktop, laptop and tablet computers, servers and wireless routers to children attending nonpublic schools located within their district boundaries. These devices are not required to be the same as the ones purchased by the public school district.”
- Hopefully the next review board meeting will be in January
- Clark brought up a topic that when the district is approved, but then it takes another year to go through facilities to make adjusts. Only time that Michelle heard of that is if they are doing it with a capital project. So the smart schools portion of their plan was approved all of the area program area review, but then their capital project has not gone through the office

Education Law 2d—Michelle Okal-Frink

- Temitope who is the Chief Privacy Officer has convened a group of folks including NYC people to work on guidance to be provided to all the districts in New York State. Michele and Rosanne are part of the Education Law Section 5 and the contract portions. Initial group, which pulled out portions that

needed guidance. Now there are smaller groups working on those different sections according to their expertise. Next meeting is January 20.

Pricing for 2018-2019 – Barb Mocarski/Jim Fregelette

- 41 districts have an increase under 2%
- 45 districts between 2% and 2.61%
- Small districts with shared staff have over 2% increases with half or more of their dollar increase for staffing. There is about a \$5K-\$6K overall increase and a \$3k increase in FTE cost.
- 86 services have 0% increase
- FTE services or shared staff support services have a 3% increase
- 113 services have a 2% and under increase

2017-2018 793 Plan highlights—Jan Mathis, Michelle Okal-Frink, Rosanne Huffcut

- 1.1 Network Connectivity—we are starting the process for the next bid
- 1.2 Continuing to meet with hosted application teams to ensure the Disaster Recovery plan is up to date
- 1.8 Working with UB to determine feasibility for increasing internet bandwidth
- 2.1 Awards: STEM RFP—Front Row, My Power Learning, Kinderlab Robotics, Cengage, iStation, iDesign, My Stem Kits, Tynker, Mad Learn—Reading and Writing RFP—Cengage, Turnit In, iStation, renaissance, Charmtech Labs
- 5.8 Participating districts are currently developing their data inventories using the online inventory tool. Professional development planning with district administrators will occur in the coming months.
- 7.4 WNYRIC hosted an accessibility awareness and training session 11/20/17 for districts to learn about web accessibility, what it means, and what it involves. The Siteimprove service was enhanced to provide more training and support of web accessibility in response to the latest demand. The service now has 7 districts participating.

2017 – 2018 Statewide RIC Goals update – Rosanne Huffcut

- RICs were asked to assist SED with providing support for the pilot of the School Climate Survey. WNYRIC has participated in several conference calls regarding possible tools, data loads and technical needs in preparation for the pilot schools. SED is planning a webinar with pilot schools shortly. 8 WNYRIC districts are participating in the pilot.

Standards Committee Minutes and Resolutions – Jan Mathis (Jan was absent)

- **Minutes:** At this meeting, there was nothing to report and Jan was not in attendance. The Minutes and motions were posted to the Wiki for review. Jan will send out any future information to the group if warranted.
- **Motions:**
- Below are seven (7) recommendations from the WNYRIC Standards Committee meeting on November 15, 2017 for WNYRIC Advisory Council action:
- Motion 1: Ryan Finney made a motion to add HP and Dell to category 8. Server Backup, under sub-category A. Hardware. Seconded by: Ron LaVere. Vote results: 12 Yes/0 No/1 Abstain* (unanimous)
*Jill Heck abstained from the vote since she is new to the committee and is not yet familiar with the process.
- Motion 2: Ron LaVere made a motion to change Novell to Micro Focus (Formerly Novell) and add NNI effective 11/15/2017 under category 2. Operating System; sub-category A. Network. Seconded by: Rob Morgan. Vote results: 12 Yes/0 No/1 Abstain* (unanimous)

- Motion 3: Dave Kajdasz made a motion to remove Windows Vista and comments under 2. Operating System; sub-category B. Workstations. Seconded by: Ryan Finney Vote results: 12 Yes/0 No/1 Abstain*(unanimous)
- Motion 4: Bob Spino made a motion to remove the wording “or above” from Android 3.1 and iOS 4.1 under category 2. Operating System; sub-category C. Tablet. Seconded by: Chuck Marzec Vote results: 12 Yes/0 No/1 Abstain*(unanimous)
- Motion 5: Ron LaVere made a motion to remove Apple from category 7. Server; sub category A. Standard. Seconded by: Tony Moreno Vote results: 12 Yes/0 No/1 Abstain*(unanimous)
- Motion 6: Chuck Marzec made a motion to modify the statement “Tape Backup as recommended by server manufacturer”, to read, “Internal Tape Backup recommended by manufacturer” under Category 8. Server Backup; sub-category A. Hardware. Seconded by: Rob Morgan Vote results: 12 Yes/0 No/1 Abstain*(unanimous)
- Motion 7: Ryan Finney made a motion to add WebEx and Zoom under category 13. Video Conferencing; sub-category B. Software Based. Seconded by: Bob Spino Vote results: 12 Yes/0 No/1 Abstain*(unanimous)
- Advisory Council approval requested at this time.

Greg Woytila asked if there were any questions/corrections/additions regarding the motions and there were none. Clark Godshall made the motion to accept the motions from the Standard Committee seconded by Scott Taylor. The motions were unanimously accepted (18yes/0no/1abstain)

Informational update:

CBT – Michelle Okal-Frink

- NYSED and Questar will be offering seven regional computer based training (CBT) training sessions throughout NY State in January and February.
- Session at WNYRIC to be held February 6, 2018. Email sent out to all the districts who are signed up for CBT that will be initial email to have them register first and then any other districts that are interested in attending.
- Registration on the State Ed website will only be for attending at Erie 1 BOCES in person.
- Michelle set up two other sites one at Erie 2 and CA BOCES site, which we will connect to. Michelle will send a registration link for those sites and Erie 1 BOCES will maintain.
- 31 districts in our region that are signed up for CBT and 56 schools in those districts.
- Getting information about the Lead scoring entities and Karen, Denny or Michelle will be sending out information to those districts confirming their lead scoring entity is correct.
- December 15th is the last day to sign up for CBT Operational.

Round table with each region

GST - None

CA - None

O/N

- Broadband pricing—we are in our 3rd year of the current contract. Dr. Godshall wanted to know if we have good representation. Which we do.
- ESSA reporting—is there any software out there for the recording.
- SAT review

Erie 2 –

- Dr. O’Rourke brought up the broadband pricing also.
- Tech Plan Guidelines have they been sent out—Michelle sent them out to all listservs

Erie 1 –

- Site improve Hamburg used it and it was very helpful and great to help their webmasters for what to look for.

2017-2018 Meeting Dates:

- Thursday, March 8, 2018
- Thursday, May 17, 2018

Meeting adjourned at 3:00 p.m.

Respectfully submitted by: Pat Hochadel